



Telephones: Office : (0343) 2546099
(0343) 2752228
Fax : +91-343-2547375
E-mail : training@admin.nitdgp.ac.in

**DEPARTMENT OF TRAINING PLACEMENT AND STUDENTS' WELFARE
NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR**

Ref.No: NITD/TPSW(I)/16-17/.....

Date:

To

Sub: Vocational Training/Summer Internship in India for 3rd year(after 6th semester) for B.Tech students

Sir,

I am a 3rd year B.Tech student of National Institute of Technology, Durgapur. I am interested to undergo Vocational Training/ Summer Internship at your esteemed organization during the summer vacation (starting from 9th May, 2017 and ending on 7th July, 2017) for a period as you may find appropriate.

I shall be highly obliged if you kindly allow me to undergo the said training/ Internship under your kind guidance for the period mentioned above.

Thanking you and looking forward to your favourable response.

Yours sincerely,

Signature

Name:

Roll No:

Mobile No:

Email-ID:

Address:

Forwarded by:

.....
(HoD / Departmental Faculty Representative to TPSW)

Recommended:

.....
Faculty In-charge(Training & Placement)/HoD(TPSW)

Important:

Please intimate the confirmation of training to the student's Email-ID and also to training@admin.nitdgp.ac.in