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NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR
DEPARTMENT OF TRAINING & PLACEMENT
MAHATMA GANDHI AVENUE, DURGAPUR- 713209

Ref.No: NITD/TPSW/16-17/.....

Date:

To

Sub: Vocational Training/Summer Internship in India/Abroad for 3rd year(after six semester) B.Tech students.

Sir,

I am a 3rd year B.Tech student of National Institute of Technology, Durgapur. I am interested to undergo Vocational Training/ Summer Internship at your esteemed organization during the summer vacation (starting from 7th May, 2016 and ending on 7th July, 2016) for a period as you may find appropriate.

I shall be highly obliged if you kindly allow me to undergo the said training/ Internship under your kind guidance for the period mentioned above.

Thanking you and looking forward to your favourable response.

Yours sincerely,

Signature

Name:

Roll No:

Mobile No:

Email-ID:

Address:

Forwarded by:

.....
(HoD / Departmental Faculty Representative to TPSW)

Recommended:

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Faculty In-charge(Training & Placement)/HoD(TPSW)

Important:

Please intimate the confirmation of training to the student's Email-ID and also to training@admin.nitdgp.ac.in