



Telephones: Office : (0343) 2546099
(0343) 2752228
Fax : +91-343-2547375
E-mail : training@admin.nitdgp.ac.in

DEPARTMENT OF TRAINING AND PLACEMENT
NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR

Ref.No: NITD/T&P (F)/17-18/.....

Date:

To

Sub: Vocational Training/Summer Internship in India/Abroad for 3rd year (after 6th semester) for B.Tech foreign students

Sir,

I am a 3rd year B.Tech student of National Institute of Technology, Durgapur. I am interested to undergo Vocational Training/ Summer Internship at your esteemed organization during the summer vacation (starting from 8th May, 2018 and ending on 6th July, 2018) for a period as you may find appropriate.

I shall be highly obliged if you kindly allow me to undergo the said training/ Internship under your kind guidance for the period mentioned above.

Thanking you and looking forward to your favourable response.

Yours sincerely,

Signature

Name:

Roll No:

Nationality:

Passport Number:

Visa status:

Mobile No:

Email-ID:

Address:

Forwarded by:

.....
(HoD /
Departmental Faculty Representative to T&P)

.....
Associate Dean
(Training & Placement)

.....
International Students' Advisor

Recommended:

.....
Prof. Nilotpal Banerjee
Dean (Students' Welfare)
Phone No: 9434788009

Important:

Please intimate the confirmation of training to the student's Email-ID and also to training@admin.nitdgp.ac.in