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**DEPARTMENT OF TRAINING AND PLACEMENT**  
**NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR**

Ref.No: NITD/T&P (I)/17-18/.....

Date:

To

**Sub: Vocational Training/Summer Internship in India for 3<sup>rd</sup> year (after 6<sup>th</sup> semester) for B.Tech students**

Sir,

I am a 3<sup>rd</sup> year B.Tech student of National Institute of Technology, Durgapur. I am interested to undergo Vocational Training/ Summer Internship at your esteemed organization during the summer vacation (starting from 8<sup>th</sup> May, 2018 and ending on 6<sup>th</sup> July, 2018) for a period as you may find appropriate.

I shall be highly obliged if you kindly allow me to undergo the said training/ Internship under your kind guidance for the period mentioned above.

Thanking you and looking forward to your favourable response.

Yours sincerely,

Signature

Name:

Roll No:

Mobile No:

Email-ID:

Address:

Forwarded by:

.....  
(HoD / Departmental Faculty Representative to T&P)

Recommended:

.....  
Associate Dean (Training & Placement)

**Important:**

*Please intimate the confirmation of training to the student's Email-ID and also to training@admin.nitdgp.ac.in*