

**National Institute of Technology Durgapur**

**NOTICE**

March 04, 2011

**Sub. Application for funding for students' research visits**

With reference to the resolutions of the 11<sup>th</sup> meeting of BOG (Item # 11.04) and the 9<sup>th</sup> meeting of the Finance committee (Item # 9.08), funding is extended to students for presenting papers in conferences in India/abroad and undergoing research internship abroad. A maximum amount of Rs 25,000 is admissible per research visit abroad while a maximum amount of Rs 10,000 is admissible per research visit in India. No student is eligible for more than one financial support in an academic year.

Students interested in presenting papers in conferences in India/abroad and undergoing research internship abroad are invited to submit an application as per the format (vide Annexure I) to the undersigned. The application with requisite enclosures must be forwarded and recommended by the respective head of the department.

**Parthpratim Gupta**

**Dean (Research & Consultancy)**

**Application form for Students' Research Activities  
(Presentation of papers in conferences in India/abroad & research internship abroad)**

**Name:**

**Roll No.:**

**Department:**

**Email Id:**

**Mobile No.:**

**Title of the paper accepted for presentation/ Title of the research work in internship abroad:**

**Name of the conference / Name & designation of the research supervisor:**

**Place of conference/ research internship abroad (in detail):**

**Duration of the conference/research internship abroad:**

**Registration Fee for the conference (if applicable):**

**Declaration by the applicant**

1. I did not avail myself of the scheme for research visit funding from NIT Durgapur in academic year 2010-11.
2. I shall not get regular funding from any other agency for this visit.
3. I shall submit the TA bill with necessary documents within 7 days from my date of return to station.
4. I shall submit the certificate for conference presentation / from research supervisor along with the TA bill.

**Date:**

**Signature of the applicant**

**Forwarded and recommended / Not recommended**

**Signature of the Head of the Department**

**Mandatory Enclosures**

1. A copy of the Paper acceptance document/ Offer for research internship
2. A copy of the brochure indicating the registration fee (in case of conferences)
3. An abstract of the accepted paper / proposed research work

**Recommendation of the Screening Committee**

**Recommended / Not Recommended**

**Members of the Screening Committee**

- 1.
- 2.
- 3.

**Director**

**Recommendation of the Finance Committee**

Total amount approved by NIT Durgapur: Rs \_\_\_\_\_

**Head: TA & Paper Presentation to Students for Seminars and Conferences [Non-Plan (10(IX))]**

**Members of the Finance Committee**

- 1.
- 3.
- 2.
- 4.
- 5.
- 6.
- 7.
- 8.

**Director**

**Norms for financial support to the students for presenting papers in conferences in India**

1. Reimbursement will be made upto a maximum total claim of Rs 10,000.
2. **Registration fee** – Full amount shall be reimbursed subject to (1).
3. **Travel expenses** – The student will be eligible for journey by railways sleeper class by shortest route.
4. **Daily allowance:**

<b>Category of City</b>	<b>Board &amp; lodging (without bills)</b>	<b>Board &amp; lodging (with bills)</b>
[1]	[2]	[3]
A1	Rs 175	Rs 380
A	Rs 140	Rs 305
B1	Rs 115	Rs 250
Others	Rs 90	Rs 170

If the board & lodging is funded by the organizers, the student will be eligible for 25% of the amounts mentioned in the column [2] in the above table.