



राष्ट्रीय प्रौद्योगिकी संस्थान, दुर्गापुर
NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR-713209
West Bengal, INDIA, www.nitdgp.ac.in
(An Autonomous Institution of the Govt. of India under MHRD)

No. NITD/Estt./2301/2019

Date: 30.12.2019

The Institute will observe the following Holiday during the Calendar Year-2020

INSTITUTE HOLIDAYS: 2020 (REVISED)

Sl.No	Name of Holidays	Date(s)	Day(s) of the week	No. of Days
1.	Republic Day	26.01.2020	Sunday	01
2.	Basant Panchami	29.01.2020	Wednesday	01
3.	Holi/Dolyatra	09.03.2020	Monday	01
4.	Mahavir Jayanti	06.04.2020	Monday	01
5.	Good Friday	10.04.2020	Friday	01
6.	Buddha Purnima	07.05.2020	Thursday	01
7.	Id-ul- Fitr*	25.05.2020	Monday	01
8.	Id-ul-Zuha (Bakrid)*	01.08.2020	Saturday	01
9.	Independence Day	15.08.2020	Saturday	01
10.	Muharram*	30.08.2020	Sunday	01
11.	Mahatma Gandhi's Birthday	02.10.2020	Friday	01
12.	Additional Day for Dussehra (Maha Saptami)	23.10.2020	Friday	01
13.	Dussehra (Vijaya Dashmi)	26.10.2020	Monday	01
14.	Milad-un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad)*	30.10.2020	Friday	01
15.	Diwali (Deepavali)	14.11.2020	Saturday	01
16.	Guru Nanak's Birthday	30.11.2020	Monday	01
17.	Christmas Day	25.12.2020	Friday	01

NB: The holidays with single asterisk mark i.e (*) of Holidays list of 2020, is applicable depending on the appropriate of as per appearance of Moon.

LIST OF RESTRICTED HOLIDAYS: 2020

Sl.No	Name of Holidays	Date(s)	Day(s) of the week	No. of Days
1.	New Year's Day	01.01.2020	Wednesday	01
2.	Guru Gobind Singh's Birthday	02.01.2020	Thursday	01
3.	Lohri	13.01.2020	Monday	01
4.	Makar Sankranti/ Pongal	15.01.2020	Wednesday	01
5.	Guru Ravidas's Birthday	09.02.2020	Sunday	01
6.	Swami Dayananda Saraswati Jayanti	18.02.2020	Tuesday	01
7.	Shivaji Jayanti	19.02.2020	Wednesday	01
8.	Maha Shivaratri	21.02.2020	Friday	01
9.	Holika Dahan/Dolyatra	09.03.2020	Monday	01
10.	Hazarat Ali's Birthday	09.03.2020	Monday	01
11.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	25.03.2020	Wednesday	01
12.	Ram Navami	02.04.2020	Thursday	01
13.	Easter Sunday	12.04.2020	Sunday	01
14.	Vaisakhi/Vishu	13.04.2020	Monday	01
15.	Mesadi/ Vaisakhadi (Bengal) / Bahag Bihu (Assam)	14.04.2020	Tuesday	01

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16.	Guru Rabindranath's Birthday	08.05.2020	Friday	01
17.	Jamat-ul-Vida	22.05.2020	Friday	01
18.	Rath Yatra	23.06.2020	Tuesday	01
19.	Raksha Bandhan	03.08.2020	Monday	01
20.	Janmashtami (Smarta)	11.08.2020	Tuesday	01
21.	Janmashtami	12.08.2020	Wednesday	01
22.	Parsi New Year's day / Nauraj	16.08.2020	Sunday	01
23.	Vinayaka Chaturthi / Ganesh Chaturthi	22.08.2020	Saturday	01
24.	Onam or Thiru Onam Day	31.08.2020	Monday	01
25.	Dussehra (Maha Ashtami) (Additional)/ Dussehra (Maha Navami) (Additional)	24.10.2020	Saturday	01
26.	Vijaya Dashmi (Bengal , Kerala)	26.10.2020	Monday	01
27.	Maharishi Valmiki's Birthday	31.10.2020	Saturday	01
28.	Karaka Chaturthi (Karva Chouth)	04.11.2020	Wednesday	01
29.	Naraka Chaturdasi	14.11.2020	Saturday	01
30.	Gobardhan Puja	15.11.2020	Sunday	01
31.	Bhai Duj	16.11.2020	Monday	01
32.	Pratihara Sashthi or Surya Sashthi (Chhat Puja)	20.11.2020	Friday	01
33.	Guru Teg Bahadur's Martyrdom Day	24.11.2020	Tuesday	01
34.	Christmas Eve	24.12.2020	Thursday	01

- Individual may avail 02 (two) days of restricted Holyday from the above list in the Calendar Year 2020.
- Each head of the Department/Section are requested to maintain a record (in a Register) of Casual leave & Restricted Holydays of each individual for future reference. The record may be maintained in the following format.

Name of the Employee:.....

Designation :.....

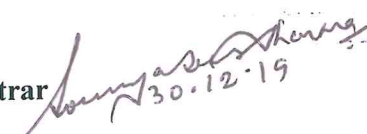
**For the year 2020
CASUAL LEAVE**

Sl. No	Date		No. of days applied /availed in 2020	Prefix	Suffix	No. of days balance in Year 2020	Remarks	Signature of HOD
	From	To						

RESTRICTED HOLIDAYS (Maximum 02 days in a year)

Sl. No	Date		No. of days applied /availed in 2020	Prefix	Suffix	Occasion	No. of days balance in Year 2020	Remarks	Signature of HOD
	From	To							

This issue with the approval from the competent authority of the Institute

Registrar 
30.12.19

- Director
- All Head of Department/Sections/Centers/Central Facilities- with a request for wide circulation amongst all the faculty and staff members.
- Web Master- with a request to Display in the Institute Web Site.
- Director's Secretariat.
- Registrar's Secretariat.
- File Copy

Joint Registrar (Establishment)

30/12/19